

BOARD OF DIRECTORS MEETING MINUTES

Thursday, May 23, 2024

Norpen Office, St. Anthony, NL

In-Person: Brad Johannessen (Chair), Guy Hurley, Gloria Barrett, Jackie Randell, Jason Rowbottom, & Dailen Fillier.

Regrets: Ian Brenton, Brendan Fitzpatrick, Maggie Chambers.

1. Welcome

- a. Chair Welcomed everyone.

2. Call to Order

- a. Chair called the meeting to order 6:08PM.

3. Adoption of Agenda

- a. **Resolution 240523-1** Be it resolved that the agenda be adopted as presented.
Moved by Guy Hurley and seconded by Dale Colbourne. Carried unanimously.

4. Fire Services Update

- a. New Rescue Truck.
The fire dept. would like to purchase a new rescue truck from the GST rebate.
Resolution 240523-2 Be it resolved that the Straits Fire Department can move ahead with the purchase of a new rescue truck. Moved by Gloria Barrett and seconded by Jackie Randell. Carried unanimously.

5. Adoption of Minutes

- a. **Resolution 240523-3** Be it resolved that the minutes from April 25, 2024, are adopted.
Moved by Dale Colbourne and seconded by Jackie Randell. Carried unanimously.

6. Business Arising

- a. No Business arising.

7. New Business

- a. Audit
The audit for 2023 is underway.
 - i. Fire Services portion of the Invoice.
20% of the invoice will be billed to Fire Services.
- b. Scotiabank
It is in the works to switch Norpen to the local branch level instead of commercial.
- c. Revenue and Expenses
The revenue and expenses were approved.

- d. Attendant Hut
The structure is completed and has been moved to the site. Waiting on hydro hookup.
- e. New Collection Truck
Still waiting to receive the new collection truck.
- f. Strongdata
Office is working with Strongdata to implement the update.
- g. Hawke's Bay Landfill
Work is being done to fill and cover the waste.
- h. Church Fees
Church fees would remain the same.
- i. Standing Offers
The board decided to stop using standing offers and to direct the manager to choose the best price available.
- j. Subregion 2 – Cats
It was agreed that Norpen would allow supervised access to the Roddickton site for assistance with the stray cats.
- k. Local Service Districts
The office has received most of the LSD lists and are invoicing more new customers.
- l. Memo to all residents
A memo was sent out to all residents reminding them of curbside collection policies.

8. Other Business

- a. No other business

9. Correspondence

- a. Email regarding rats at Hawke's Bay landfill.
 - i. Manager will respond and explain the steps that are being taken to address this issue.
- b. Email regarding fees for B&Bs.
 - i. Fees will remain the same for B&Bs.
- c. Email regarding waste collection in St. Anthony.
 - i. A customer was being missed by the contractor. This has been corrected and an apology letter will be sent.
- d. Email regarding waste diversion and recycling.
 - i. They requested to borrow the komatik that was built by summer students as well as some compost bins.
- e. Email regarding resignation of Landfill Attendant in Roddickton.

- i. Landfill attendant resigned. The relief worker is filling in and may take the full time position.
- f. Messages regarding waste collection in Hawke's Bay
 - i. These were reviewed.
- g. Email regarding collection in Port au Choix
 - i. The board advised not to respond to this resident.

10. Next Meeting

- a. June 27, 2024 @ 6:00PM

11. Adjournment

- a. Meeting adjourned. 7:07PM