

BOARD OF DIRECTORS MEETING MINUTES

Thursday, April 25, 2024

Norpen Office, St. Anthony, NL

In-Person: Brad Johannessen (Chair), Guy Hurley, Ian Brenton, Maggie Chambers, Gloria Barrett, Jackie Randell, Brendan Fitzpatrick Jason Rowbottom, & Dailen Fillier.

Regrets: Dale Colbourne.

1. Welcome

- a. Chair Welcomed everyone.

2. Call to Order

- a. Chair called the meeting to order 6:09PM.

3. Adoption of Agenda

- a. **Resolution 240425-1** Be it resolved that the agenda be adopted as presented.
Moved by Ian Brenton and seconded by Brendan Fitzpatrick. Carried unanimously.

4. Fire Services Update

- a. New Bunker Suit.
The department wishes to purchase a new bunk suit with the money that is not being paid to the fire chief as the position is now volunteer.
Resolution 240425-2 Be it resolved that Fire Services purchase the new bunker suit.
Moved by Ian Brenton and seconded by Brendan Fitzpatrick. Carried unanimously

5. Adoption of Minutes

- a. **Resolution 240425-3** Be it resolved that the minutes from March 28th, 2024, are adopted.
Moved by Guy Hurley and seconded by Gloria Barrett. Carried unanimously.

6. Business Arising

- a. No Business arising.

7. New Business

- a. Audit
The board approved the audit as presented.
Resolution 240425-4 Be it resolved that the 2022 Audit is accepted by the board.
Moved by Ian Brenton and seconded by Guy Hurley. Carried unanimously.
- b. Revenue and Expenses
Resolution 240425-5 Be it resolved that the Revenue and Expenses are approved.
Moved by Maggie Chambers and seconded by Ian Brenton. Carried unanimously.

- c. Attendant Hut
Work on the new attendant hut for the sub-region 1 site is underway.
- d. New Truck
The quote given from Woodward motors was accepted.
Resolution 240425-6 Be it resolved that the purchase of a new collection truck in the amount of \$124,827.53 is approved.
Moved by Ian Brenton and seconded by Guy Hurley. Carried unanimously.
- e. Strongdata
The office will be getting a Strongdata update soon. Staff are working with them to implement it.
- f. Hawke's Bay Landfill
Manager will be meeting with a local contractor about cleaning op the Sub-Region 4 site.
- g. Churches
Most churches are paying their waste bills. There will be no change in the policy for charging churches.
- h. Transfer Stations
Manager will talk to Western Waste Management.
- i. MMSB Forum
The manager is unable to attend, members of the board are welcome to a go. All costs paid for my MMSB.
- j. Standing Offers
Standing offers will be put out again to get consistent amounts.
- k. Local Service Districts
The office is receiving more lists from the LSDs and getting more new customers.
- l. Subregion 2 Collection
The collector in sub 2 is doing well. The office has gotten calls commending him.

8. Other Business

- a. Vacation
Manager was approved 4 weeks of vacation
Resolution 240425-7 Be it resolved that 4 week of annual vacation is approved for manager.
Moved by Ian Brenton and seconded by Guy Hurley. Carried unanimously.
- b. RRSP Contribution
The board approved a \$2,400 RRSP contribution for manager.
Resolution 240425-8 Be it resolved that the \$2,400 RRSP contribution for manager is approved.
Moved by Ian Brenton and seconded by Guy Hurley. Carried unanimously.

9. Correspondence

- a. Email regarding rats at Hawke's Bay landfill.
 - i. Manager will respond and explain the steps that are being taken to address this issue.

10. Next Meeting

- a. May 23rd, 2024 @ 6:00PM

11. Adjournment

- a. Meeting adjourned. 6:50PM