

BOARD OF DIRECTORS MEETING MINUTES

Thursday, June 27, 2024, Norpen Office, St. Anthony, NL

In-Person: Brad Johannessen (Chair), Ian Brenton, Gloria Barrett, Jackie Randell, Maggie Chambers, Dale Colbourne, Jason Rowbottom, & Dailen Fillier.

Regrets: Guy Hurley, Brendan Fitzpatrick.

1. Welcome

- a. Chair welcomed everyone.

2. Call to Order

- a. Chair called the meeting to order 6:14PM.

3. Adoption of Agenda

- a. **Resolution 240627-1** Be it resolved that the agenda be adopted as presented.
Moved by Maggie Chambers and seconded by Ian Brenton. Carried unanimously.

4. Fire Services Update

- a. 2022 Audit
Fire Services were invoiced for 20% (\$2300.00) of the total auditing expense for 2022.
- b. Finance Update
The financial update from Deanna was reviewed.

5. Adoption of Minutes

- a. **Resolution 240627-2** Be it resolved that the minutes from May 23, 2024, are adopted.
Moved by Maggie Chambers and seconded by Dale Colbourne. Carried unanimously.

6. Business Arising

- a. No Business arising.

7. New Business

- a. Revenue and Expenses
The revenue and expenses for June were reviewed and approved.
- b. Scotiabank
There have been difficulties setting up Fire Services to accept E-Transfers. Manager is still working on this.
- c. Attendant Hut
The hut is complete and is still waiting on hydro hookup
- d. New Collection Truck
The new truck has been delivered and is now in use in subregion 3.
- e. Dodge Rams
One of the dodge rams needs to be sent to St. John's. The board agreed to send it.

- f. Strongdata
The update is done. Office staff are still working to iron out the bugs.
- g. Employee Appreciation
Two employees were provided with safety gear as appreciation for going above their regular duties to help in subregions that have trouble recruiting employees. The board appreciates their hard work.
- h. WRWM
Western Regional Waste Management has invited Jason and Brad to their office for a meeting. The board agreed to send them.
Resolution 240627-3 Be it resolved that Jason and Brad will attend a meeting with Western in Corner Brook. Moved by Ian Brenton and seconded by Maggie Chambers. Carried unanimously.
- i. Landfill Update
The manager gave the board an update regarding the landfill sites.

8. Other Business

- a. No other business

9. Correspondence

- a. Email – Proposal from Northern Peninsula Enterprise Ltd.
 - i. The manager will investigate this proposal. It would involve Northern Peninsula Enterprises purchasing a bulldozer for use at the subregion 4 landfill, if they could be guaranteed a set number of hours per week.
- b. Letter – Bill from the Town of Port au Choix
 - i. The board decided that Norpen would not pay this bill. A letter will be sent explaining this.
- c. Letter – Park Canada
 - i. Parks Canada responded to the request for extra funds due to the large volume of fill required to cover the special waste from Sally’s Cove. Parks Canada said they would not be covering any additional costs.
The board advised that a letter should be sent to our MHA, Minister of MPA, and the premiers office regarding this situation.
- d. Letter – Minister of Municipal and Provincial Affairs.
 - i. The board reviewed the letter which states that the Norpen board should reinstate the former members from subregion 4.
A letter will be sent in response.

10. Next Meeting

- a. August 1, 2024 @ 6:00PM

11. Adjournment

- a. Meeting adjourned. 7:34PM